



ROSEMONT COLLEGE



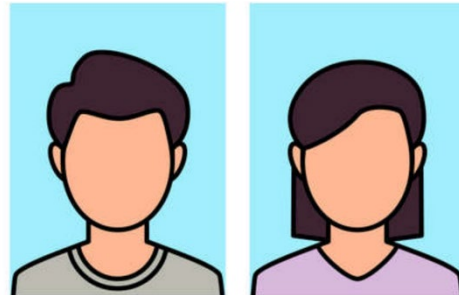
Department of Public Safety
Parking/Identification Card Application
Faculty, Staff and Student

INSTRUCTIONS FOR COMPLETING THIS FORM

In completing this task now, your Rosemont ID Card and Parking Pass will be ready when you come to campus.

1. Download the form to your computer.
2. Complete Applicant and Student sections that are highlighted in yellow. If you do not have your Hall or Room # yet, you can leave those blank.
3. Complete Vehicle and Insurance Information section (also highlighted in yellow) ONLY if you are planning to park on campus.
4. SAVE THE FORM as a WORD DOC or PDF; **do not sign it at this time**, you will do that when you receive your ID Card and Parking Pass.
5. Email the completed form AND a head shot taken against a blank background – similar to a passport photo (see sample below) – to the Public Safety Office (parking@rosemont.edu) as soon as possible.

You should be wearing appropriate clothing and your photo must show a full frontal shot of your face.



*If you have trouble accessing or completing this form, please contact
The Public Safety Office at parking@rosemont.edu.*



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APPLICANT

Name		Rosemont ID #	
Address			
City	State	Zip	
Phone #	Date of Birth		
Emergency Contact Name			
Emergency Contact Phone			

STUDENT INFORMATION

EXPECTED GRADUATION YEAR: _____

FULL TIME RESIDENT
 FULL TIME NON-RESIDENT
 PART-TIME
 GRADUATE
 PROFESSIONAL STUDIES
 OTHER: _____

Resident Hall		Room #	
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ADMINISTRATION/STAFF/FACULTY INFORMATION

ADMINISTRATION/STAFF
 FACULTY
 SHCJ/CLERGY

Department		College Extension	
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VEHICLE AND INSURANCE INFORMATION

Make		Model		Color	
Year		State		License Plate #	
Owner's Name					
Address					
City		State		Zip	
Insurance Company		Policy #			

PLEASE REVIEW AND SIGN BELOW ONCE ID CARD AND/OR PARKING PERMIT HAS BEEN ISSUED:

- I have received a valid Rosemont College Identification card and agree to abide by the College policy pertaining to the issuance of said Identification Card. I agree that I will not misuse the ID Card and will present the ID card to any properly authorized representative of Rosemont College when requested. I further agree that I will be responsible for the replacement of said ID Card if it is lost, stolen, broken, mutilated and/or inoperable at my own expense.
- Parking Rules and Regulations are posted on the iWay under Public Safety. I agree to review and abide by all Parking Rules and Regulations while parked on Rosemont College property. I also agree to park where assigned and to affix a parking permit to the designated place on the vehicle. I agree that Rosemont College is not responsible for fire, theft, and/or damage to any vehicle while parked on Rosemont College property. I further agree that parking on the property of Rosemont College is at the owner's risk.

DO NOT SIGN THIS FORM UNTIL YOU HAVE RECEIVED YOUR ID CARD AND/OR PARKING PASS.

Signature of Applicant		Date	
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DO NOT WRITE BELOW THIS LINE

ID CARD #: _____ ACCESS LEVEL: _____ PARKING PERMIT # _____