

APPEAL OF SATISFACTORY ACADEMIC PROGRESS SUSPENSION

Last Name:	First Name:	Student Id#:
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Students not meeting Satisfactory Academic Progress may appeal for consideration of financial aid. To appeal for the reinstatement of financial aid eligibility, students should complete and submit the Satisfactory Academic Progress appeal form to the Office of Student Financial Aid indicating the extenuating circumstance(s) (i.e. personal illness, injury, medical problems, undue hardship, death of parent or immediate family member, or other special circumstances) that may have prevented the student from performing at his/her academic best. You must state how the circumstances have changed and what steps will be taken to improve your academic progress. Supporting documentation must also be included that corroborates the circumstances explained in the appeal letter. Incomplete appeals will be rejected.

1. Please provide details of the unforeseen circumstance(s) that lead you to fail academic progress?

2. Have the circumstance been resolved? If so, provide details of the resolution.

3. What steps will be taken to improve your academic progress moving forward?

I hereby certify that all the information provided to the committee is correct. I understand that failure to return this form and my supporting documents will result in an incomplete appeal. An incomplete appeal will not be reviewed by the committee and my suspension will be upheld.

Signature: _____ Date: _____