Your safety and security is extremely important to us at Rosemont College. The following information is provided to you to share our commitment to the security of our community, to inform you about the steps you can take to ensure a safe campus. Clearly, the best protection against campus crime is an aware, informed, alert campus community-student, faculty and staff who use reason and caution.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (The Clery Act) requires Rosemont College to provide students and employees with information on its security policies and procedures and specific statistics for certain criminal incidents, arrests and disciplinary referrals and to make the information and statistics available to prospective students and employees. Higher Education Act of 1965 requires institutions with on-campus student housing to share with the campus community an annual Fire Safety Report, which is included in this document.

Campus SaVE was signed into law by the President on March 7, 2013 as part of the reauthorization of the Violence Against Woman Act (VAWA). It amends the Jeanne Clery Act to include three (3) new crime categories; Domestic Violence, Dating Violence and Stalking along with other additional requirements. Nothing in the Clery Act, as amended by VAWA, alters or changes Rosemont College’s obligations or duties under Title IX as interpreted by OCR.

In addition, the State Board of Education, adopted regulations implementing the College and University Security Information Act (Act 73 of 1988). In 2004, this act was repealed and replaced with the Uniform Crime Reporting Act (Act 180 of 2004). Pennsylvania colleges and universities must provide information, related to security policies and procedures, to students, employees and applicants; to provide certain crime statistics to students and employees, and to make those statistics available to applicants and prospective employees upon request.

All questions or request for information in this document should be addressed to the Director of Public Safety, 1400 Montgomery Ave., Rosemont Pa 19010, or clorenz@rosemont.edu.

**ANNUAL SECURITY AND FIRE SAFETY REPORT**

Rosemont’s Annual Security and Fire Safety Report is published and distributed by the Director of Public Safety. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Rosemont College and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes a Fire Safety Report and institutional policies concerning campus security, such as sexual assault and other matters. You can obtain a copy of this report by contacting the Director of Public Safety, 1400 Montgomery Ave., Rosemont, PA 19010, or by accessing the following web site www.rosemont.edu/publicsafety and clicking on the link for the Annual Security and Fire Safety Report.

**ACCURATE AND PROMPT REPORTING OF CRIMES**

All victims, witnesses and third parties should promptly report criminal incidents, fires, emergencies or any type of suspicious activity on campus or in the immediate area of the College to the Department of Public Safety by dialing 2555 from any campus phone or 610-527-1038 from any other phone. Public Safety Officers are available 24 hours a day, seven days a week.

A Public Safety Officer is immediately dispatched to the location where he or she will evaluate the situation and contact the necessary authorities.
Public Safety Officers will assist crime victims by contacting the police, if requested, providing transportation and other reasonable services to ensure accurate and prompt reporting of crimes. All victims of crime are offered the opportunity to file a report with the police department.

Crimes should be reported to the Department of Public Safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

The Department of Public Safety forwards all reports of student conduct (criminal and non-criminal) to the Dean of Students for review and possible action. Public Safety will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Dean of Students.

CAMPUS SECURITY AUTHORITY (CSA)

The Clery Act mandates that institutions must disclose statistics both for crimes reported to local police agencies and crimes reported to campus security authorities. The intent of including non-law enforcement personnel as campus security authorities is to acknowledge that many individuals and students in particular, are hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus affiliated individuals. Reports filed in this manner are counted and disclosed in our annual crime statistics.

Campus Security Authorities at Rosemont College

<table>
<thead>
<tr>
<th>All Public Safety Department personnel</th>
<th>x2555/610-527-1038</th>
<th>Cardinal Hall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Students</td>
<td>x2400</td>
<td>Good Counsel Hall</td>
</tr>
<tr>
<td>Assistant Dean of Students/Director of Residence Life</td>
<td>x2401</td>
<td>Good Counsel Hall</td>
</tr>
<tr>
<td>Assistant Director of Residence Life</td>
<td>x2462</td>
<td>Good Counsel Hall</td>
</tr>
<tr>
<td>Residence Life Community Assistant</td>
<td>x2435</td>
<td>Good Counsel Hall</td>
</tr>
<tr>
<td>Resident Directors</td>
<td>x2438</td>
<td>Good Counsel Hall</td>
</tr>
<tr>
<td>Resident Assistants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Director, Director of Leadership &amp; Engagement</td>
<td>x2425</td>
<td>Alumnae Hall</td>
</tr>
<tr>
<td>Director of Wellness Center</td>
<td>x2420</td>
<td>St. Joseph Hall</td>
</tr>
<tr>
<td>Director of Athletics</td>
<td>x2465</td>
<td>Alumnae Hall</td>
</tr>
<tr>
<td>Assistant Director of Athletics</td>
<td>x2362</td>
<td>Alumnae Hall</td>
</tr>
<tr>
<td>All Athletic Coaches</td>
<td></td>
<td>Alumnae Hall</td>
</tr>
<tr>
<td>Dean, Undergraduate College</td>
<td>x2381</td>
<td>Good Counsel Hall</td>
</tr>
<tr>
<td>Dean, Schools of Graduate and Professional Studies</td>
<td>x2300</td>
<td>Good Counsel Hall</td>
</tr>
<tr>
<td>Director, Graduate Student Services</td>
<td>x2187</td>
<td>Good Counsel Hall</td>
</tr>
<tr>
<td>Director, Student Academic Support</td>
<td>x2359</td>
<td>McShain Building</td>
</tr>
<tr>
<td>Advisors to student organizations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Vice President for Human Resources/Title IX Coordinator</td>
<td>x2242</td>
<td>Main Building</td>
</tr>
</tbody>
</table>

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities.
Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. The rulemaking committee defines counselors as:

Pastoral Counselor
An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor
An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within

CONFIDENTIAL CRIME REPORTING

Although we strongly encourage victims, witnesses and third parties to report all crimes directly to the Department of Public Safety, in some instances members of the campus community may not wish to do so. In such cases, you may still want to consider making a confidential report. With your permission, a designated campus security authority can file a report on the details of the incident without revealing your identity to the fullest extent possible. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to keep an accurate record of the number of incidents involving our community members, determine if there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in our annual crime statistics. The College will guide the victim through the available options and support the victim in their decision. Various counseling options are available at the College, and outside resources are available as well.

ON-LINE CRIME REPORT

This page is provided as a special service for those who wish to report criminal activity occurring on the Rosemont campus and is not intended to replace the normal crime reporting process. Do not send emergency or crisis information, or situations needing an immediate response by Public Safety through this link. Confidential reports of crime are accepted. Click on the link to access on-line report:

TIMELY WARNINGS

Rosemont College, in a manner that is timely and will aid in the prevention of similar crimes, will issue safety alerts. The Director of Public Safety or a designee, in conjunction with VP for Finance/Administration or Managing Director for Public Relations, will develop Safety Alerts for the college community to notify members of the community about crimes against people that occur on campus, on public property within or immediately adjacent to the campus and in or on non-campus buildings or property that the institution owns or controls where it is determined that the incident may pose an ongoing threat to members of the college community.
Safety Alerts are usually distributed for the following Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: arson, burglary, criminal homicide (Murder, Non negligent manslaughter and negligent manslaughter) and robbery. Cases of aggravated assault and sex offenses (Rape, Sodomy, Sexual assault with an object, Fondling, Incest, Statutory rape) are considered on a case-by-case basis, depending on the facts of the case and the information known by the Department of Public Safety. For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to other college community members, therefore; a Safety Alert would not be distributed. Sexual Assaults are considered on a case by case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the Public Safety Department. Safety Alerts may be sent for other crimes/incidents as determined necessary by the Director of Public Safety or designee in his or her absence.

The Safety Alerts will not only contain the circumstances regarding the crime but will also contain additional information to help promote safety and, where appropriate, the means to avoid similar crimes. Safety Alerts notices shall typically include the following information, if known:

- A statement of the incident, including the nature and severity of the threat and locations or persons who might be affected;
- Any connection to previous incidents, if known;
- Physical description;
- Date and time occurred;
- Other relevant and important information, such as any bias motive, the gender of the victim, and/or student/ non-student status;
- Appropriate safety tips.

Once the Director of Public Safety determines that a safety alert will be issued, the Public Safety Director, VP Finance and Administration and/or College Relations Department disseminate the Safety Alert in one or a combination of the following: blast e-mail to all students and employees; Rosemont web site and/or intranet; posting in the residence halls, administrative buildings and commuter lounge, if deemed necessary. Safety alerts in affected buildings are posted in the lobby/entrance area for 5 days.

Anyone with information warranting a safety alert should report the circumstances to the Public Safety Office, by phone 610-527-1038, or in person at the Public Safety Department located on the ground floor of the Cardinal building. Safety alerts will not contain any personal identifying information of the victim or necessary parties.

Campus officials with counseling responsibilities that are providing confidential assistance to a crime victim, such as pastoral counselors and professional counselors are not subjected to the timely warnings requirement.

EMERGENCY NOTIFICATION AND EVACUATION

The College’s Emergency Operations Plan establishes a set of emergency procedures to assist the college in managing any emergency that might arise. In addition, emergency response procedures are posted on the Public Safety web site and over 100 flip charts detailing these emergency procedures are posted in all building on campus.
College Departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The College conducts numerous emergency response exercises each year, such as fire alarm drills and at least one test of the emergency notification system on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

Public Safety and Residence Life personnel have received training in Incident Command System (ICS) and responding to critical incidents on campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the Public Safety Department, and they typically respond and work together to manage the incident with local emergency service providers. Depending on the nature of the incident, other Rosemont College departments and other local or federal agencies could also be involved in responding to the incident.

General information about the emergency response and evacuation procedures for Rosemont College are publicized each year as part of the institution’s Clery Act compliance efforts and that information is available on the Public Safety Department’s web site.

All members of the Rosemont Community are notified on an annual basis that they are required to notify the Department of Public Safety of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. Department of Public Safety has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. Some of the actions taken in an emergency or dangerous situation may be a lockdown or evacuation of a building or campus. In addition, the Department of Public Safety has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

Notification to the Rosemont Community about an Immediate Threat: The Department of Public Safety should be contacted at x2555 from a campus phone or 610-527-1038 from any phone about an emergency or dangerous situation on campus or immediate area surrounding the College. If the Department of Public Safety, police or fire departments confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Rosemont Community, the Department of Public Safety will collaborate with Vice-President for Finance and Administration and College Relations to determine the content of the message and will use some or all of the systems described below to communicate the threat to the Rosemont Community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population.

The Director of Public Safety, VP for Finance/Administration or Managing Director for Public Relations will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of the first responders (including, but not limited to Public Safety and local fire and police), compromise the efforts to assist a victim or to contain the emergency, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the Rosemont community, the college has various systems in place for communicating information quickly.
Some or all of these methods of communication may be activated in the event of an immediate threat to the Rosemont campus community. These methods of communication include:

- **e2campus** - a text messaging system used to quickly notify registered users via their cell phone. All e2Campus messages are automatically send to your Rosemont email address and personal email address if you listed one. You can sign up for e2campus at [https://www.e2campus.net/my/rosemont/](https://www.e2campus.net/my/rosemont/)
- Personal interaction by Public Safety personnel or others;
- A pre-recorded phone message may be send to all campus phone extensions.

Students, faculty and staff should take responsibility for regularly checking their college e-mail. A college-mail account is issued to faculty, staff and students. Instructions for automatic forwarding of e-mail messages from a college account to another account are available on the College Web site under Rosemont Email section.

Members of the larger community who are interested in receiving information about emergencies on campus should check the college’s web site and/or main phone, 610-527-0200. Emergency communications will not contain any personal identifying information.

**Procedures for Testing Emergency Response and Evacuation Procedures:**
The Public Safety Department conducts one unannounced fire drill each semester in all residential facilities, administrative and academic buildings on campus. Thus, the emergency response and evacuation procedures are tested at least twice each academic year. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. Public Safety does not tell residents/staff in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, Public Safety, residence Life staff and the Building Coordinator on the scene will communicate information to students/staff regarding the developing situation or any evacuation status changes.

The purpose of a fire drill is to prepare building occupants for an organized evacuation in case of an emergency. At Rosemont College, fire drills are used as a way to educate and train occupants on issues specific to their building.

During the drill, occupants practice drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm.

In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the College an opportunity to test the operation of fire alarm system components.

Evacuation drills are monitored by Public Safety and Residence Life Departments to evaluate egress and behavioral patterns. A report is prepared by the Public Safety departments which identify anyone who has not left the building and deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments/offices for consideration.
Students receive information about emergency response procedures during their floor meetings and during other educational sessions that they can participate in throughout the year.

Residence Life staff and Building Coordinators are trained in these procedures as well and act as an on-going resource for the students living in residential facilities and staff.

Emergency exercise will be conducted at least once year and announced. Public Safety coordinates fire drills and emergency exercises, as described above, to test the emergency response and evacuation procedures, and to assess and evaluate the evacuation plans and capabilities. Public Safety will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

DEPARTMENT OF PUBLIC SAFETY

The mission of the Department of Public Safety is to provide a safe, secure and healthy environment for all members and guests of the Rosemont College Community that both enhances the campus learning experience as well as complements the College’s educational mission.

The Department of Public Safety has primary responsibility for safety and security on Rosemont’s campus. The Department’s offices are located on the lower level of the Cardinal building. The Department consists of a Director, Captain, 2 sergeants, 7 full-time and 1 part-time Public Safety Officers. The Director, Captain and Sergeants have certificates for emergency planning and response, active shooter and Clery Act. All members of the department are certified in CPR, AED and first aid by the American Heart Association. On-going training is provided to all officers in for handling mental health issues, sexual assault and emergency response.

The Department’s patrol area is the Rosemont campus. Public Safety personnel do not patrol the area or roads surrounding the campus. The Department of Public Safety reports to the Vice President for Finance and Administration.

Public Safety personnel are not sworn/commissioned police officers and have no official powers of arrest. Public Safety personnel do not carrying weapons. Public Safety personnel have the authority to ask persons for identification to determine whether individuals have lawful business on Rosemont College; enforce college regulations and issue parking tickets on campus. Criminal incidents and/or investigations are referred to the Lower Merion Police Department who have legal jurisdiction on Rosemont’s campus.

WORKING RELATIONSHIPS WITH OTHER LAW ENFORCEMENT AGENCIES

The Public Safety Department maintains a highly professional working relationship with the Lower Merion Police Department, which patrols the exterior of campus and responds to calls on campus. Rosemont College does not have written memoranda of understanding (MOU) with any law enforcement agency regarding the investigation of alleged criminal offenses. Lower Merion Police have legal jurisdiction for the Rosemont campus, provide the Department with weekly reports of criminal activity and assistance in emergency planning/response.

Public Safety staff work closely with the investigative staff at LMPD when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary.
All crime victims and witnesses are strongly encouraged to immediately report crimes to the Public Safety Department and the appropriate police agency. Prompt reporting will assure timely safety alerts and disclosure of crime statistics in the annual report.

Montgomery County’s Department of Public Safety provides emergency response training and a map of the College, emergency plans and building diagrams are stored in the County’s files.

The Public Safety Department relationship with the Pennsylvania State is limited to monthly reporting of crime statistics via their web site.

SECURITY AND ACCESS TO CAMPUS FACILITIES

During business hours, the College (excluding student housing facilities) will be open to students, parents, employees, contractors, guests, and invitees.

During non-business hours access to all College facilities is by key/card swipe, if issued, or by admittance via Public Safety Department or Residence Life staff. In the case of periods of extended closing, the College will admit only those with prior written approval to all facilities.

Student housing consist of five on-campus residence halls; Kaul, Connelly, Heffernan, Mayfield and Gracemere. Each hall is equipped with a card access system except Gracemere. Students living in the residence halls use their I.D. cards (except Gracemere) to access their building. This is an access control system, not a security system. Access to individual rooms is controlled by combination locks, except Gracemere. Windows in student rooms have no specialized security features. Rear entrances are outfitted with door alarms, except Gracemere, that when activated, notify the entire building that someone has used an unauthorized entrance/exit. Student should call Public Safety when door alarms are activated.

Gracemere Hall is for honor and high achieving students. Students use keys for entry to the building and rooms. There are no Public Safety patrols inside Gracemere per Dean of Students. The building’s fire alarm system is monitored.

The entrances to residence halls, except Gracemere, are staffed by a residence assistant from 8:00 pm to Midnight, Monday to Thursday and on Fridays and Saturdays from 10:00 pm to 2:00 am during the academic year. Student housing ranges from suites with numerous rooms to single and double rooms.

There is a Residence Director on call 24 hours a day, 7 days a week. Public Safety officers conduct random rounds in each residence hall, except Gracemere, as part of the safety system provided for resident students. In addition, Residence Life staff receives regular training on safety and security matters; Residence Life and Public Safety meet with residents to discuss safety and security issues; and Campus Safety Alerts are posted in resident halls.

Employees of the Facilities Department, Admissions and members of the Emergency Operations Groups have access to the residence halls and buildings via their ID card. Facilities employees wear college designated uniforms.

All students and employees are required to have a photo ID cards and must present them, upon request, to College officials, including Public Safety personnel. Residence halls open for early arrivals around the 2nd week of August and close in the beginning of May when classes end.
During the winter and summer breaks, when classes are not in session, residence halls are closed and the card access is denied to anyone not approved to stay. The Dean of Students must approve anyone staying over during these periods of time and all safety and visitation policies are in effect.

VISITOR AND GUEST POLICY

Rosemont College holds students personally responsible for the action of their guests. Since guests are to be escorted at all times by the Rosemont student, the student is accountable for the guest’s actions and that s/he is expected to intercede should a guest behave in any way which is contrary to College policies and regulations or to the broader mission of the College.

Resident students are permitted to have guests in the residence halls. All guests must be signed in and escorted anywhere within the residence halls. Public Safety will escort guests found without an escort off campus. Guests may not stay in a student room while the host is not present.

Each guest is allowed to be in the halls overnight no more than 3 days per week (regardless of host), or 3 consecutive days on campus. Each resident is allowed to have overnight guests no more than 3 days during a given week, or 3 consecutive days with a maximum of six days per month for a particular guest. Exceptions made only with permission from the Residence Director and the Assistant Dean/Director of Residence Life.

Residence Life Staff reserve the right to restrict visitation privileges at any time.

SECURITY AWARENESS/CRIME PREVENTION PROGRAMS

During orientation in August first year students are informed of services offered by the Public Safety Department to include: how to contact Public Safety to report crimes and sexual misconduct; personal safety and residence hall security; how to sign up for emergency notification (e2campus); sexual misconduct training deals with prevention, confidential and non-confidential reporting sources; consent in Pennsylvania; role of law enforcement.

The students are also addressed by Montgomery County Victim Services Center and other speakers on preventing sexual violence on college campuses.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

Emergency response booklets are posted in all buildings listing guidelines for reporting crimes and emergencies to lockdown procedures.

When time is of the essence, information is released to the college community through safety alerts posted prominently throughout campus and over the college’s email system.

Periodically, Wellness Fairs are held during the school year where information on crime prevention, emergency alerts, sexual misconduct prevention, alcohol and drug issues are offered.

On April 8, 2014 a Wellness Fair was held in the dining hall dealing with topics such as sexual misconduct, personal health, safety on and off campus and counseling.
In March 2014, a workshop was held in the Global classroom focusing on financial wellness with a presentation on Identity Theft.

Escort Services are available for students, faculty or staff after dark, upon request. During the escort community members may report suspicious strangers or incidents. These escorts increase the Department of Public Safety’s awareness of community concerns and may influence the level of patrols along key walkways on campus.

Public Safety Department personnel facilitate programs for students, faculty, and student organizations upon request. In addition, safety tips on how to protect themselves from sexual assault, theft and other crimes are on the Department of Public Safety’s web site.

The Rose Line is the College’s campus shuttle service. The Rose Line operates Monday through Friday during the Fall and Spring semesters from 3:30 p.m. to 10:30 p.m. The Rose Line operates from the commuter lounge in Alumnae Hall to the R-5 at the Rosemont Train Station. There is no charge for this service. All those wishing to board the Rose Line must have a valid Rosemont College Identification Card. The Rose Line also will make pick-ups along the route of travel when a student signals the operator to stop.

Rosemont’s Safe Rides Program is a program sponsored by the Offices of Student Life and Public Safety. Students who encounter an emergency situation can be transported from the local area back to campus by the Bennett Cab Company. Information about this program may be obtained from Student Life or the Department of Public Safety.

Rosemont College has memorandum of understanding with Victim Services of Montgomery County for sexual misconduct counseling, education and training. This training will be offered at new student orientation and periodically during the academic year to students and staff.

**MONITORING AND REPORTING CRIMINAL ACTIVITY OFF CAMPUS**

Rosemont College does not have officially recognized off campus student organization. Rosemont College does lease space in the Land Title Building, 100 S. Broad St., Suite 1600, Philadelphia for classes only.

Call 911 if you are off campus and the victim of a crime or you want to report criminal activity. It is suggested that after you file a police report that you contact Public Safety.

Lower Merion Police Department provides a weekly crime report to the Department of Public Safety. Crimes within the Department’s patrol area are documented on the Daily Crime and Fire Log and Clery specific crimes are also disclosed annually in this report.

**Lower Merion Police Department:**
Emergency: 911
Non-Emergency: 610-649-1000
Address: 71 E. Lancaster Ave., Ardmore Pa 19003

**Philadelphia Police Department:**
Emergency: 911
Non-Emergency: 216-686-3090
Address: 9th Police District, 20th and Pennsylvania Ave.
ALCOHOL AND DRUG POLICY

All students and employees should know that Rosemont College prohibits unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as part of any activities. We have designed this document to meet the requirements of the Drug-Free Schools and Communities Act Amendments of 1989 (CFR 34 Part 86) for drug-free schools and campuses. The following are summaries of the major health risks of alcohol and other drug use and abuse.

Standard of Conduct
Rosemont College students and employees are expected to demonstrate respect and regard for the rights and property of all individuals; to take responsibility for and be conscious of the consequences of their actions; and to act to reduce the risks of damage and harm to themselves and others. We expect all members of the Rosemont community to protect one another from harmful behavior, including harmful activity resulting from the use or abuse of alcohol and other drugs, and urge students and employees to take seriously the laws governing the use of alcohol and other drugs. Students and employees are expected to abide by federal, state, and local laws, and are provided no special protection by Rosemont College if they are caught using, possessing, or distributing illegal drugs. Students and employees are expected to be sensitive to the fact that many of their peers cannot or choose not to drink because of personal reasons or legal provisions.

College Sanctions
Rosemont College prohibits the illegal use and/or distribution of alcohol and drugs. Ordinarily the College seeks expulsion/termination or suspension for illegal substance distribution or possession of a sufficient quantity to indicate the intent to distribute. For illegal use, the College may require mandatory assessment and counseling (with follow-up if indicated) and sanctions, short of suspension, as determined by individual schools. Your school will provide notice of its rules and regulations. Rosemont is committed to helping people with substance problems and encourages them to seek assistance.

Illicit drugs are prohibited on campus at all times. The use of alcohol by those over 21 and in accordance with College policy is permitted. The College’s alcohol policies apply to all members of the College community and their guests or visitors using College facilities. These regulations also apply to College-chartered and recognized organizations, student organizations, residence hall organizations, fraternities, sororities, and events held in College facilities where the consumption of alcohol is permitted.

Individuals and organizations that fail to abide by the College policy and regulations governing the use of alcohol are subject to disciplinary actions in accordance with established policies and procedures at the school and College levels. Various disciplinary actions for organizations include forfeiture of student fee support and loss of charter. Disciplinary actions for individuals include loss of campus housing and suspension or expulsion/termination from the College.

At Rosemont, in addition to the College Policy, Residence Life has specific rules for alcohol use. These regulations are available for Undergraduate students (UC) from the Deans of Students’ Office and for Graduate and Schools of Graduate and Professional Studies (SGPS) students from Student Services. Students can also find these regulations in their handbooks and/or on IWAY. Employees should refer to Policy HR-605 - Substance Abuse Policy for more information which can be found in the Human Resources Department or on IWAY.
Student Life
All Rosemont College Students are responsible for complying with Pennsylvania State Law, Student Code of Conduct and policies and procedures outlined in the Student Handbook. These guidelines are as follows:

Rosemont College adheres to and enforces all federal, state and local legislation concerning alcohol. Violations of the alcohol policy will be prescribed by federal, state and local laws, College policies and by regulations described in the Student Code of Conduct.

Consumption and possession of alcohol in any open container anywhere on College property except in private rooms or in facilities where events sanctioned by the appropriate College officials are sponsored is prohibited; providing alcohol to any person who is not of legal age to possess or consume alcoholic beverages in the state of Pennsylvania or any other purchase, use, or sale of alcohol contrary to the laws of the State of Pennsylvania is prohibited.

The following acts shall be deemed major infractions of the alcohol policy:
- Public inebriation
- Disorderly conduct
- Exceeding the alcohol limit in a residence hall (Use of Alcohol in Residence Halls)
- Consumption of alcohol in an unauthorized place on campus
- Underage drinking
- Purchasing/supplying alcohol to a minor
- Driving under the influence (on or off campus)
- Use of false identification to purchase alcohol

Residence Hall Summary
Rosemont College employs Residence Hall Directors and Resident Assistants who are trained to enforce the community standards regarding alcohol and drugs for the students (undergraduate and graduate) residing in the 5 residence halls. Each resident is provided information on the residence hall policies during their floor meetings.

Students who are 21 years of age or older are allowed to consume and possess moderate amounts of alcoholic beverages for their own personal use in their own residence hall room.

Use, possession, distribution, or being under the influence of narcotics or dangerous drugs, except as permitted by law.

Possession, sale, intent to sell, intent to deliver, manufacture, or use of illegal drugs, possession of paraphernalia, or restricted substances on College property is strictly prohibited and will be subject to College disciplinary action and possible dismissal. Use of prescription medications without a valid prescription or deliberate misuse of such medications may result in suspension from the College.

Off-campus possession, use, distribution, or sale of narcotics or drugs by students is inconsistent with Rosemont College’s policy and goals, and is therefore prohibited.

Pennsylvania law prohibits the unauthorized manufacture, sale, delivery, and possession of controlled substances. Penalties and sentences range from a misdemeanor to thirty days imprisonment to far more severe penalties.
Rosemont College
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Rosemont College will not shield students from possible legal consequences of drug possession and use. Drugs, paraphernalia, and the names of all of those involved may be turned over to the proper authorities. The sale of drugs or drug paraphernalia by a student or a guest is always treated as a major offense and will automatically result in suspension and/or dismissal from the College and reported to police.

Alcohol found by students who are not of legal age or have above the approved requirement is confiscated by Public Safety and disposed of immediately. Persons found in violation of this policy will be subject to administrative or disciplinary sanctions listed in the Student Handbook and can include:

- Warning and/or probation period (Residence Hall or Disciplinary)
- Contact with parent/guardian
- Referral to an alcohol education program
- Counseling services
- Termination of Housing Contract
- Suspension from Rosemont College
- Possible arrest, imprisonment, or fine according to state alcohol laws

Alcohol and Other Drug Education and Prevention Services and Programs
The College Counseling Center provides alcohol and drug prevention services and educational programs. The College reserves the right to refer a student to other alcohol and other drug education and/or prevention services and/or programs as deemed necessary. Counseling Services is also used to provide educational programming and intervention for students who have been referred by Residence Life due to alcohol and/or drug violations. To this end, Counseling Services provides Brief Alcohol Screening Intervention for College Students (BASICS) for students who have violated the college alcohol policy. Employees of the college will be referred to EAP (Employee Assistance Program).

Rosemont Health Services
Rosemont College offers a wide range of services and/or resources for students and employees who want to learn more about alcohol, tobacco, and other drugs, who are concerned about their own or someone else’s substance use and/or desire treatment or rehabilitation, or who are recovering from chemical substance abuse problems.

Rosemont is committed to helping people with substance problems and encourages them to seek assistance. An employee who believes that he or she may have a drug and/or alcohol problem is encouraged to contact the Office of Human Resources Department for confidential assistance. Accordingly, if you need an accommodation because of a substance abuse (or any other) problem, it is your responsibility to make this request to the Office of Human Resources.

Assistance Programs include an Employee Assistance Program (EAP) through Guardian (WorkLife Matters) and a Nurse Navigator Program through ConnectCare3. WorkLife Matters provides support and guidance on drugs and alcohol issues and the Nurse Navigator Program provides information, support and connection to services for treatment and will help you understand your insurance coverage for treatment options.
Community Resources

Bryn Mawr Hospital Behavioral Health
30 South Bryn Mawr Ave.
Bryn Mawr, PA 19010
1.888.CARE.898
(1.888.227.3898)

Comprehensive Victim Service Agency, Sexual Assault Program
18 West Airy Street
Norristown, PA 19401
Office: (610) 277-0932
Hotline: 1 (888) 521-0983
Website: www.vscmontcopa.org

NAMI (National Alliance on Mental Illness)
140 N Lansdowne Ave
Lansdowne, PA 19050
610-623-0071 - phone and fax

Suicide and Crisis Intervention Hotline
(215) 686-4420

Rehab after School (for students)
Rehab after Work (for employees)
Daylesford
1440 Russell Rd
Paoli, PA 19301
610-644-6464

Life Counseling Services - RADNOR
175 King Of Prussia Rd.
Radnor, PA 19087
Telephone: 610 644 6464
219 W Lancaster Ave
Paoli, PA 19301
(610) 408-9727

WOAR (Women Organized Against Rape)
One Penn Center
1617 John F Kennedy Blvd.
Suite 1100
Philadelphia, PA 19103
24 hour Hot Line- 215-98

Federal, State & Local Laws
The following is a brief review of the legal sanctions under local, state, and federal law for the unlawful possession or distribution of illicit drugs and alcohol:
Drugs

1. The Controlled Substance, Drug, Device and Cosmetic Act, 35 Pa. C.S.A. 780-101 et seq., sets up five schedules of controlled substances based on dangerousness and medical uses. It prohibits the manufacture, distribution, sale or acquisition by misrepresentation or forgery of controlled substances except in accordance with the Act as well as the knowing possession of controlled substances unlawfully acquired. Penalties for first-time violators of the Act range from thirty days imprisonment, $500 fine, or both for possession or distribution of a small amount of marijuana or hashish, not for sale, to fifteen years or $250,000 or both for the manufacture or delivery of a Schedule I or II narcotic. A person over eighteen years of age who is convicted for violating The Controlled Substance, Drug, Device and Cosmetic Act, shall be sentenced to a minimum of at least one year total confinement if the delivery or possession with intent to deliver of the controlled substance was to a minor. If the offense is committed within 1,000 feet of the real property on which a university is located, the person shall be sentenced to an additional minimum sentence of at least two years total confinement.

2. The Pharmacy Act of 1961, 63 Pa. C.S.A. 390-8 makes it unlawful to procure or attempt to procure drugs by fraud, deceit, misrepresentation or subterfuge or by forgery or alteration of a prescription. The first offense is a misdemeanor, with a maximum penalty of one year’s imprisonment, a $5,000 fine, or both.

3. The Vehicle Code, 75 PA, C.S.A. 3101 et seq., which was amended effective July 1, 1977, prohibits driving under the influence of alcohol or a controlled substance, or both, if the driver thereby is rendered incapable of safe driving. A police officer is empowered to arrest without a warrant any person whom he or she has probable cause to believe has committed a violation, even though the officer may not have been present when the violation was committed.

4. A person so arrested is deemed to have consented to a test of breath or blood for the purpose of determining alcoholic content, and if a violation is found it carries the penalties of a misdemeanor of the second degree, which includes imprisonment for a maximum of thirty days.

5. The Federal drug laws, The Controlled Substances Act, 21 U.S.C. 801 et seq., are similar to the Pennsylvania Controlled Substance, Drug, Device, and Cosmetic Act, but contain, for the most part, more severe penalties. Schedules of controlled substance are established, and it is made unlawful knowingly or intentionally to manufacture, distribute, dispense, or possess with intent to distribute or dispense a controlled substance. If the quantity of controlled substance is large (e.g. 1,000 kg of a mixture or substance containing marijuana), the maximum penalties are life imprisonment, a $4,000,000 fine, or both. Lesser quantities of controlled substance (e.g. 100 kg of a mixture or substance containing marijuana) result in maximum penalties of life imprisonment, a $2,000,000 fine, or both. The distribution of small amounts of marijuana for no remuneration or simple possession of a controlled substance carries a maximum of one year’s imprisonment, a $5,000 fine, or both, with the penalties for the second offense doubling. Probation without conviction is possible for first offenders. Distribution to persons under the age of twenty-one by persons eighteen or older carries double or triple penalties. Double penalties also apply to the distribution or manufacture of a controlled substance in or on or within 1,000 feet of the property of a school or college.

6. Students who have been convicted under state or federal law involving the possession or sale of a controlled substance, are ineligible for federal student aid for specific periods (ranging from one year to an indefinite period depending on the nature of the offense and whether the student is a repeat offender.)
Alcohol

1. The Pennsylvania Liquor Code, 47 Pa., C.S.A., 1-101 et seq., controls the possession and sale of alcoholic beverages within the Commonwealth. The Code as well as portions of the Pennsylvania Statutes pertaining to crimes and offenses involving minors, 18 Pa., C.S.A. 6307 et seq., provide the following:

2. It is a summary offense for a person under the age of twenty-one to attempt to purchase, receive, possess or knowingly and intentionally transport any liquor or malt or brewed beverages. Penalty for a first offense is suspension of driving privileges for 90 days, a fine up to $500 and imprisonment for up to 90 days; for a second offense, suspension of driving privileges for one year, a fine up to $1000, and imprisonment for up to one year; for subsequent offense, suspension of driving privileges for two years, a fine up to $1000 and imprisonment for up to one year. Multiple sentences involving suspension of driving privileges must be served consecutively.

3. It is a crime intentionally and knowingly to sell or intentionally and knowingly to furnish or to purchase with the intent to sell or furnish, any liquor or malt or brewed beverages to any minor (under the age of twenty-one). "Furnish" means to supply, give or provide to, or allow a minor to possess on premises or property owned or controlled by the person charged. Penalty for a first violation is $1,000; $2,500 for each subsequent violation; imprisonment for up to one year for any violation.

4. It is a crime for any person under twenty-one years of age to possess an identification card falsely identifying that person as being twenty-one years of age or older, or to obtain or attempt to obtain liquor or malt or brewed beverages by using a false identification card. Penalties are stated in (2) above.

5. It is a crime intentionally, knowingly or recklessly to manufacture, make, alter, sell or attempt to sell an identification card falsely representing the identity, birth date, or age of another. Minimum fine is $1,000 for first violation; $2,500 for subsequent violations; imprisonment for up to one year for any violation.

6. It is a crime to misrepresent one's age knowingly and falsely to obtain liquor or malt or brewed beverages. Penalty is as stated in (1) above.

7. It is a crime knowingly, willfully and falsely to represent that another is of legal age to obtain liquor or malt or brewed beverages. Penalty is a minimum fine of $300 and imprisonment for up to one year.

8. It is a crime to hire, request or induce any minor to purchase liquor or malt or beverages. Penalty is a minimum fine of $300 and imprisonment for up to one year.

9. Sales without a license or purchases from an unlicensed source of liquor or malt or brewed beverages are prohibited.

10. It is unlawful to possess or transport liquor or alcohol within the Commonwealth unless it has been purchased from a State Store or in accordance with Liquor Control Board regulations. The University will cooperate with the appropriate law enforcement authorities for violations of any of the above-mentioned laws by an employee in the workplace or student.

11. The use in any advertisement of alcoholic beverages of any subject matter, language or slogan directed to minors to promote consumption of alcoholic beverages is prohibited.

12. No advertisement of alcoholic beverages shall be permitted, either directly or indirectly, in any booklet, program, book, yearbook, magazine, newspaper, periodical, brochure, circular, or other similar publication, published by, for, or on behalf of any educational institution.

The entire policy may be viewed
SEXUAL MISCONDUCT POLICY

The current policy is being reviewed and updated. All community members will receive a copy when completed.

Anyone having questions about the current or revised policy should contact:

Title IX Coordinator- 610-527-0200, X2242
Dean of Students- 610-527-0200, X3100
Director of Public Safety- 610-527-0200, X2556

Non-Discrimination Notice

Rosemont College does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, gender identity or expression, or sexual orientation in its educational programs and activities to include employment and admissions as required by Title IX of the Educational Amendments Act of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and College Policies.

The College encourages any individual who believes he or she has been the victim of harassment or retaliation to report immediately the incident or incidents giving rise to such concerns.

All Title IX issues, inquiries, and concerns should be directed to a trained member of the College community.

The following person has been designated as Title IX Coordinator to handle inquiries regarding the non-discrimination policies (including policies prohibiting harassment and retaliation) and to serve as the overall campus coordinator for purposes of Title IX compliance:

TITLE IX COORDINATOR
Jane Federowicz
Assistant Vice President for Human Resources
Room 205, Main Building
jfederowicz@rosemont.edu, 610-527-0200, X2242

TITLE IX DEPUTY COORDINATORS
Troy Chiddick
Dean of Students
Room 105, Good Counsel Hall
tchiddick@rosemont.edu, 610-527-0200, X2400

Chuck Lorenz
Director of Public Safety
Cardinal Hall, Lower Level
clorenz@rosemont.edu, 610-527-0200, X2556
Scope of the Policy

Rosemont College is committed to maintaining an environment conducive to learning for all students and a professional workplace for its employees that are free from offensive and unwelcome conduct, actions and words directed at anyone, but especially because of one’s membership in a protected class. Rosemont College prohibits discrimination, discriminatory harassment, and sexual harassment, including sexual violence and any type of sexual misconduct. This includes, but is not limited to, sexual violence, any type of sexual misconduct, discrimination, discriminatory harassment or retaliation. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable or unable to give consent. Rosemont College is committed to a Zero-Tolerance Harassment Policy. It is the practice of Rosemont College that immediate effective action is taken to eliminate any hostile environment, prevent its recurrence, and remedy the effects on the victim regarding any harassment that interferes with or limits a student's ability to participate in, or benefit from school, including all activities and services.

This policy applies to all of the College’s officers, administrators, supervisors, faculty members, staff employees, students, volunteers, applicants, outside contractors, vendors, or other non-employees.

Sexual harassment is defined as unwelcome conduct of a sexual nature, including sexual violence. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature.

Sexual violence is defined as physical sexual acts perpetrated against a person’s will or when a person is incapable of giving consent (for example, due to the student’s age or use of drugs or alcohol, or because an intellectual or other disability prevents the student from having the capacity to give consent). A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual abuse, and sexual coercion, dating violence, domestic violence and stalking. Sexual violence can be carried out by school employees, fellow students, students from other schools, or third parties. Sexual violence is a form of sexual harassment.

Rosemont College is committed to assisting any of our student/staff who have experienced sexual misconduct in making timely emotional, psychological and physical recovery and to respect the choices a student/staff makes about this process.

Off-Campus Conduct

Conduct that occurs off-campus (regardless of the location) can be the subject of a complaint or report and will be evaluated to determine whether it violates this policy, e.g. if off-campus harassment has continuing effects that create a hostile environment on campus. Allegations of off-campus sexual misconduct are of particular concern and should be brought to the College's attention.

Examples of Sexual Misconduct:
- Abusive conduct directed toward one sex
- Name calling and insults based on gender nonconformance
Unwanted intimate touching, patting, or grabbing
Repeated unwanted comments about a person’s appearance
Brushing up against someone when it is unwelcome
Telling sexual stories or jokes or making sexual comments
Standing close to, cornering, leaning over, or brushing up against a person when it is unwelcome
Sending unwanted sexually oriented material (e.g., image or video) or comments via e-mail or posting images
Unwanted letters, notes, e-mail messages, text messages, or materials with sexual content
Unwanted sexual looks, staring, leering ogling, or winking
Unwanted sexual gestures, including sexual hand gestures or body movements, touching or rubbing oneself sexually in the presence of another person, throwing kisses or licking lips
Unwanted, repeated telephone calls, invitations, or pressure for sexual favors and/or dates
Unwelcome sexual propositions, invitations or solicitations
Threats or insinuations that a student’s membership or participation in a group is conditioned on or may be adversely affected by not submitting to sexual advances
Unwanted teasing, remarks, comments, or questions with sexual innuendoes or in reference to a person’s gender, sexual orientation, or sexual activities
Unsolicited sexually oriented jokes, limericks, poems, or stories
Unsolicited descriptions of sex acts or boasting about sexual prowess
Suggestive sounds or noises, including wolf whistles, kissing sounds, or howling
Unwanted, inappropriate references to a person as a “hunk,” “doll,” “babe,” “honey,” “stud,” or “sweetie”
Gossip, with sexual overtones (e.g., talking about a person’s sex life), which makes for unpleasant educational conditions and undermines the integrity of educational relations
Indecent exposure or sexual exhibitionism
Peeping or other voyeurism
Sexual assault or rape
Attempting to force someone to engage in sexual relations

VIOLENCE AGAINST WOMEN ACT- The Campus SaVE Act (Campus Sexual Violence Elimination Act) amends the Clery Act to include intimate partner violence. The term "intimate partner violence" is defined to mean "any physical, sexual, or psychological harm against an individual by a current or former partner or spouse of the individual". It would include sexual violence, dating violence, domestic violence and stalking.

Domestic Violence: A felony or misdemeanor crime of violence committed
By a current or former spouse or intimate partner of the victim;
By a person with whom the victim shares a child in common;
By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

Dating violence does not include acts covered under the definition of domestic violence. Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Stalking: (Pennsylvania State Law)- A person commits the crime of stalking when the person either: engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

**Reporting Sexual Misconduct**: “Where to Get Help”
If you are the victim of a sexual assault or harassment get to a safe place and ask for help, tell someone:

911 - off campus
610-527-1038- Public Safety - available 24/7.

Friends or family

- See a healthcare provider as soon as possible (e.g., urgent care or a hospital):
- Receive help for physical injuries.
- Get screened for STDs/pregnancy.
- If possible, do not shower or clean up. Do not change clothes. Hospital staff can collect evidence using a rape kit. Rape kit does not mean you have to report the incident to police or prosecute.
- If you want to file a police report, you can call the police from the emergency room.
- Nearest rape crisis centers- see confidential off-campus resources
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The first concern of any official to whom an assault is reported will be the well-being of the victim reporting the assault. In particular, the official will inform the student of both on and off campus resources and help the student make contact with the resources they choose;

the importance of preserving evidence that may assist in proving the alleged criminal offense occurred or that may be helpful in obtaining a protection order; the option to report the incident to the local police or Public Safety, or make no report at all, and assist the victim in contacting the local police or Public Safety if the victim so chooses.

The second concern of College officials is the safety of the community. If there is reason to believe that an assailant is at large who poses an immediate threat to the community, the Dean of Students and the Director of Public Safety will take action to protect the campus. In doing so, they will reveal no information which might identify the victim.

After seeing to the well-being of the student reporting the alleged assault and to the immediate security of the campus, the College will investigate the charge that has been filed.

The College does not have a timeframe for reporting sexual misconduct. Reports can be submitted at any time following an incident, although the University’s ability to take any action may be negatively affected by the length of time between the alleged incident and the report.

The Dean of Students is available to coordinate efforts to meet the student’s needs. If requested and approved, the Dean of Students will assist with safety concerns, discussions with significant others, or accommodations such as alternative class assignment or working arrangement, transportation assistance and/or escort to vehicle, administrative no-contact orders, safety and security services and other assistance if requested and reasonably available.

Charges of sexual assault brought by a Rosemont student against a member of the student community will follow judicial procedures as indicated in the current Student Handbook. http://www.rosemont.edu/campus-life/residence-life/student-handbook/index.aspx

The accused and the accuser have the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice and simultaneously informed in writing of the outcome of the hearing with respect to any crime of violence or non-forcible sex offense. The accuser’s next of kin will be notified if the accuser is decreased.

Charges of sexual assault brought by a student and/or employee against a member of the College, to include College officers, administrators, faculty, instructors, staff, volunteers, outside contractors, vendors or other non-employees will be sent to the Associate Vice-President for Human Resources who will follow procedures established for each constituency to insure due process.

Charges of sexual assault brought by an employee against a student will be sent to the Dean of Students who will follow procedures established for each constituency to insure due process.

Preponderance of Evidence is the standard of proof that must be used in a school’s Title IX proceedings, including fact finding and hearing procedures for resolving complaints of sexual violence.

The preponderance of the evidence standard requires proving it is more likely than not that sexual violence occurred.
Sanctions for violating the sexual misconduct policy range from:
1. Residence Hall suspension
2. Residence Hall dismissal
3. Suspension from College
4. Expulsion from College

Compliance with these provisions does not constitute a violation of section 444 of the Family Educational Rights and Privacy Act (FERPA).

For the purpose of this paragraph, the outcome of a disciplinary proceeding means only the institution’s final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

An individual accused of sexual assault may be subject to prosecution under Pennsylvania criminal statutes. A victim is free to bring charges through the College system and the criminal system simultaneously; however, the two processes are separate. It is not necessary for a student to pursue the matter in a criminal court in order to initiate a College proceeding. The College is not obligated to wait until a criminal investigation is complete, prosecution procedures are initiated or until a judgment is reached in court in order to proceed with its own investigation, decision-making process or to impose penalties.

Confidential On-Campus Resources:
Directors of Counseling and Wellness
Room 9 on the lower level of Immaculate Conception Chapel
610-527-0200, x2416
Monday - Friday, 9 a.m. to 4 p.m., Special drop-in times are also available
In the event of an emergency and the Counseling Center is closed, contact Public Safety at x2555.
The Counseling and Wellness Departments at Rosemont College are committed to promoting the personal growth and development of our students and to assisting them in overcoming obstacles that may interfere with their academic success. The Department offers a safe atmosphere for students to discuss any personal concerns or difficulties. All services are voluntary, confidential, and free of charge to all students.

Confidential Off-Campus Resources:
Victim Services Center of Montgomery County, Inc. Norristown, PA
Toll Free Hotline: 8885210983
Rape Hotline: 6102775200
Phone: 6102775200
Services offered- group and individual counseling, support groups, legal/criminal justice, advocacy, crime victim’s assistance advocacy.

(Rosemont College has an agreement with this organization to handle students and staff who are victims of sexual misconduct. All services are free and confidential.)

Women Organized Against Rape
Philadelphia, PA
Hotline: 215-985-3333
Non-Confidential Reporting Resources
A Responsible Employee includes any employee who has the authority to take action to redress sexual violence; who has been given the duty of reporting incidents of sexual violence or any other misconduct by students to the Title IX coordinator or other appropriate school official; or who a student could reasonably believe has this authority or duty. The following are Responsible Employee at Rosemont College:

Jane Federowicz, Assistant Vice President for Human Resources/Title IX Coordinator
Main Building, Room 205
Phone: 610-527-0200, X2242
Email: jfederowicz@rosemont.edu

Troy Chiddick, Dean of Students
Good Counsel Hall, Room 105
Phone: 610-527-0200, X2400
Email: tchiddick@rosemont.edu

Charles Lorenz, Director of Public Safety
Cardinal Hall, Lower Level
Phone: 610-527-0200, X2556
Email: clorenz@rosemont.edu

Sgt. Matthew Baker
Cardinal Hall, Lower Level
Phone: 610-527-0200, X2554
Email: matthew.baker@rosemont.edu

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<tr>
<th>Department</th>
<th>Title</th>
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<tr>
<td>Admissions</td>
<td>Assistant Director SGPS Admissions</td>
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<td>Admissions</td>
<td>Associate Director of Admissions, UC</td>
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<td>Admissions</td>
<td>Director of Enrollment Services and Financial Aid</td>
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<td>Admissions</td>
<td>Vice President for Enrollment Management</td>
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<tr>
<td>Athletics</td>
<td>All Coaches (including Head, Assistant, Volunteer)</td>
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<td>Athletics</td>
<td>Assistant Athletic Director</td>
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<td>Athletics</td>
<td>Director of Athletics</td>
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<td>Athletics</td>
<td>Sports Information Director</td>
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<td>Book Store</td>
<td>Campus Book Store Manager</td>
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<td>College Relations</td>
<td>Assistant Vice President for the Campaign</td>
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<td>College Relations</td>
<td>Director of Alumni Relations</td>
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<td>College Relations</td>
<td>Managing Director of Communications</td>
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<td>Managing Director of the Campaign</td>
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<td>College Relations</td>
<td>On-Line Media Manager</td>
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<td>College Relations</td>
<td>Vice President, College Relations</td>
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<td>Dining Services</td>
<td>Dining Services General Manager</td>
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<td>Facility Services</td>
<td>Director, Facility Services</td>
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<td>Department/Office</td>
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<td>Facility Services</td>
<td>Director, Operations</td>
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<td>Faculty</td>
<td>All Faculty (including Adjuncts)</td>
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<td>Finance &amp; Admin</td>
<td>Bursar</td>
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<td>Human Resources</td>
<td>Assistant VP for Human Resources/Title IX coordinator</td>
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<td>Human Resources</td>
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<td>Institute of Ethical Leadership</td>
<td>Director of Institute</td>
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<td>IT</td>
<td>Administrative Database Manager</td>
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<td>IT</td>
<td>Director of Information Technology</td>
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<td>Library</td>
<td>Library Executive Director</td>
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<td>Office of Academic Deans</td>
<td>Dean of Graduate &amp; Professional Studies</td>
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<td>Office of Academic Deans</td>
<td>Dean of the Undergraduate College</td>
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<td>Office of Academic Deans</td>
<td>Director of Education</td>
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<td>Office of the President</td>
<td>President</td>
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<td>Office of the Provost</td>
<td>Provost/Vice President for Academic and Student Affairs</td>
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<td>Post Graduate Success</td>
<td>Assistant Dean/Director</td>
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<td>Public Safety</td>
<td>All Public Safety Personnel (Director, Captain, Sergeant, Officers)</td>
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<td>Registrar's Office</td>
<td>Associate Registrar</td>
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<td>Registrar's Office</td>
<td>Registrar/Director of Institutional Research</td>
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<td>Schools of Graduate &amp; Professional Studies</td>
<td>Director of Creative Writing Program</td>
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<td>Schools of Graduate &amp; Professional Studies</td>
<td>Director of Online Learning</td>
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<td>Schools of Graduate &amp; Professional Studies</td>
<td>Director of Publishing Program</td>
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<td>Schools of Graduate &amp; Professional Studies</td>
<td>Director, Business and Leadership Programs</td>
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<td>Director, Counseling &amp; Psychology</td>
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<td>Schools of Graduate &amp; Professional Studies</td>
<td>Director, Criminal Justice Program</td>
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<td>Schools of Graduate &amp; Professional Studies</td>
<td>Director, Graduate Education Program</td>
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<td>Schools of Graduate &amp; Professional Studies</td>
<td>Director, SGPS Student Services</td>
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<tr>
<td>Student Affairs</td>
<td>Assistant Dean of Students/Director of Residence Life</td>
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<td>Student Affairs</td>
<td>Assistant Director of Residence Life</td>
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<td>Student Affairs</td>
<td>Dean of Students/Deputy Title IX Coordinator</td>
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</table>
CONFIDENTIALITY POLICY

Rosemont College encourages victims of sexual violence to talk to somebody about what happened – so victims can get the support they need, and Rosemont College can respond appropriately.

Different employees on campus have different abilities to maintain a victim’s confidentiality. Some are required to maintain near complete confidentiality; talking to them is sometimes called a “privileged communication.”

Other employees may talk to a victim in confidence, and generally only report to the Rosemont College that an incident occurred without revealing any personally identifying information. Disclosures to these employees will not trigger a Rosemont College investigation into an incident against the victim’s wishes.

Some employees are required to report all the details of an incident (including the identities of both the victim and alleged perpetrator) to the Title IX coordinator. A report to these employees (called “responsible employees”) constitutes a report to Rosemont College – and generally obligates Rosemont College to investigate the incident and take appropriate steps to address the situation.

This policy is intended to make students and staff aware of the various reporting and confidential disclosure options available to them – so they can make informed choices about where to turn should they become a victim of sexual violence. Rosemont College encourages victims to talk to someone identified in one or more of these groups.

Professional and Confidential Communication

Professional, licensed counselors and pastoral counselors who provide mental-health counseling to members of the school community (and including those who act in that role under the supervision of a licensed counselor) are not required to report any information about an incident to the Title IX coordinator without a victim’s permission.

Please note Rosemont College has entered into an agreement with Victim Services Center of Montgomery County to provide counseling and support services for victims of sexual abuse.

Victim Services Center of Montgomery County,
325 Swede Road, Norristown, Pa 19401
(610) 277-0932
24 Hotlines: (610) 277-5200, (610) ASSIST-1, (888) 521-0983
Website: www.victimservicescenter.org
All services are free and confidential

On-campus counseling services
Directors of Counseling/Wellness
Room 9 on the lower level of Immaculate Conception Chapel
610-527-0200, x2416
Monday - Friday, 9 a.m. to 4 p.m., Special drop-in times are also available
In the event of an emergency and the Counseling Center is closed, contact Public Safety at x2555 or go to the Bryn Mawr Hospital Emergency Room.
The Counseling Center at Rosemont College is committed to promoting the personal growth and development of our students and to assisting them in overcoming obstacles that may interfere with their academic success. The Center offers a safe atmosphere for students to discuss any personal concerns or difficulties. **All services are voluntary, confidential, and free of charge to all students.**

Non-professional Counselors and Advocates

Individuals who work or volunteer in the Counseling Department, 610-527-0200, x2417 including front desk staff and students, can generally talk to a victim without revealing any personally identifying information about an incident to Rosemont College. A victim can seek assistance and support from these individuals without triggering a Rosemont College investigation that could reveal the victim’s identity or that the victim has disclosed the incident.

While maintaining a victim’s confidentiality, these individuals or their office should report the nature, date, time, and general location of an incident to the Title IX Coordinator.

This limited report – which includes no information that would directly or indirectly identify the victim – helps keep the Title IX Coordinator informed of the general extent and nature of sexual violence on and off campus so the coordinator can track patterns, evaluate the scope of the problem, and formulate appropriate campus-wide responses. Before reporting any information to the Title IX Coordinator, these individuals will consult with the victim to ensure that no personally identifying details are shared with the Title IX Coordinator.

Following is contact information for these non-professional counselors and advocates:

**Counseling Interns** - 610-527-0200, x2417

A victim who speaks to a professional or non-professional counselor or advocate must understand that, if the victim wants to maintain confidentiality, Rosemont College will be unable to conduct an investigation into the particular incident or pursue disciplinary action against the alleged perpetrator.

Even so, these counselors and advocates will still assist the victim in receiving other necessary protection and support, such as victim advocacy, academic support or accommodations, disability, health or mental health services, and changes to living, working or course schedules. A victim who at first requests confidentiality may later decide to file a complaint with the school or report the incident to local law enforcement, and thus have the incident fully investigated. These counselors and advocates will provide the victim with assistance if the victim wishes to do so.

**Reporting to “Responsible Employees.”**

A “responsible employee” is a College employee who has the authority to redress sexual violence, who has the duty to report incidents of sexual violence or other student misconduct, or who a student could reasonably believe has this authority or duty.

When a victim tells a responsible employee about an incident of sexual violence, the victim has the right to expect Rosemont College to take immediate and appropriate steps to investigate what happened and to resolve the matter promptly and equitably.

A responsible employee must report to the Title IX coordinator all relevant details about the alleged sexual violence shared by the victim and that Rosemont College will need to determine what happened – including the names of the victim and alleged perpetrator(s), any witnesses, and any other relevant facts, including the date, time and specific location of the alleged incident.
To the extent possible, information reported to a responsible employee will be shared only with people responsible for handling Rosemont College’s response to the report. A responsible employee should not share information with law enforcement without the victim’s consent or unless the victim has also reported the incident to law enforcement.

Before a victim reveals any information to a responsible employee, the employee should ensure that the victim understands the employee’s reporting obligations – and, if the victim wants to maintain confidentiality, direct the victim to confidential resources.

If the victim wants to tell the responsible employee what happened but also maintain confidentiality, the employee should tell the victim that Rosemont College will consider the request, but cannot guarantee that Rosemont College will be able to honor it. In reporting the details of the incident to the Title IX Coordinator, the responsible employee will also inform the Coordinator of the victim’s request for confidentiality.

Responsible employees will not pressure a victim to request confidentiality, but will honor and support the victim’s wishes, including for Rosemont College to fully investigate an incident. By the same token, responsible employees will not pressure a victim to make a full report if the victim is not ready to.

How Rosemont College Will Weigh the Request and Respond.
If a victim discloses an incident to a responsible employee but wishes to maintain confidentiality or requests that no investigation into a particular incident be conducted or disciplinary action taken, Rosemont College must weigh that request against Rosemont College’s obligation to provide a safe, non-discriminatory environment for all students, including the victim.

If Rosemont College honors the request for confidentiality, a victim must understand that Rosemont College’s ability to meaningfully investigate the incident and pursue disciplinary action against the alleged perpetrator(s) may be limited.

Although rare, there are times when Rosemont College may not be able to honor a victim’s request in order to provide a safe, non-discriminatory environment for all students. Rosemont College has designated the following individual(s) to evaluate requests for confidentiality once a responsible employee is on notice of alleged sexual violence:

Jane Federowicz- Assistant Vice President for Human Resources/ Title IX Coordinator

When weighing a victim’s request for confidentiality or that no investigation or discipline be pursued, Jane Federowicz- Assistant Vice President for Human Resources/ Title IX Coordinator will consider a range of factors, including the following:

The increased risk that the alleged perpetrator will commit additional acts of sexual or other violence, such as whether there have been other sexual violence complaints about the same alleged perpetrator;

• whether the alleged perpetrator has a history of arrests or records from a prior school indicating a history of violence;
• whether the alleged perpetrator threatened further sexual violence or other violence against the victim or others;
• whether the sexual violence was committed by multiple perpetrators;
• Whether the sexual violence was perpetrated with a weapon;
• Whether the victim is a minor;
• Whether Rosemont College possesses other means to obtain relevant evidence of the sexual violence (e.g., security cameras or personnel, physical evidence);
• Whether the victim’s report reveals a pattern of perpetration (e.g., via illicit use of drugs or alcohol) at a given location or by a particular group.

The presence of one or more of these factors could lead Rosemont College to investigate and, if appropriate, pursue disciplinary action. If none of these factors is present, Rosemont College will likely respect the victim’s request for confidentiality.

If Rosemont College determines that it cannot maintain a victim’s confidentiality, Rosemont College will inform the victim prior to starting an investigation and will, to the extent possible, only share information with people responsible for handling Rosemont College’s response.

Rosemont College will remain ever mindful of the victim’s well-being, and will take ongoing steps to protect the victim from retaliation or harm and work with the victim to create a safety plan. Retaliation against the victim, whether by students or College employees, will not be tolerated. Rosemont College will also:

• assist the victim in accessing other available victim advocacy, academic support, counseling, disability, health or mental health services, and legal assistance both on and off campus (see portion of policy identifying these);
• provide other security and support, which could include issuing a no-contact order, helping arrange a change of living or working arrangements or course schedules (including for the alleged perpetrator pending the outcome of an investigation) or adjustments for assignments or tests; and
• inform the victim of the right to report a crime to campus or local law enforcement – and provide the victim with assistance if the victim wishes to do so.

If Rosemont College determines that it can respect a victim’s request for confidentiality, Rosemont College will also take immediate action as necessary to protect and assist the victim.

Protection from Abuse Order (PFA)
Any student, staff or faculty needing assistance in obtaining a PFA should contact the Department of Public Safety at 610-527-1038.

Public Awareness Events
Public awareness events such as “Take Back the Night,” the Clothesline Project, candlelight vigils, protests, “survivor speak outs” or other forums in which students disclose incidents of sexual violence, are not considered notice to Rosemont College of sexual violence for purposes of triggering its obligation to investigate any particular incident(s). Such events may, however, inform the need for campus-wide education and prevention efforts, and Rosemont College will provide information about students’ Title IX rights at these events.
Off-Campus Counselors and Advocates. 
Off-campus counselors, advocates, and health care providers will also generally maintain confidentiality and not share information with Rosemont College unless the victim requests the disclosure and signs a consent or waiver form. Following is contact information for these off-campus resources:

Please note Rosemont College has entered into an agreement with Victim Services Center of Montgomery County to provide counseling and support services for victims of sexual abuse. **All services are free and confidential.**

Victim Services Center of Montgomery County, 
325 Swede Road, Norristown, Pa 19401 
(610) 277-0932 
24 Hotlines: (610) 277-5200, (610) ASSIST-1, (888) 521-0983 
Website: [www.victimservicescenter.org](http://www.victimservicescenter.org)

The Women’s Center of Montgomery County 
24 hour Hot Line- 1-800-773-2424 
Bryn Mawr Office- 610-525-1427

WOAR 
One Penn Center 
1617 John F Kennedy Blvd. 
Suite 1100 
Philadelphia, PA 19103 
24 hour Hot Line- 215-985-3333

Bryn Mawr Hospital for medical treatment,

**CLERY ACT**

The Clery Act and Title IX have reporting requirements in cases of sexual violence. To date, the Department of Education has not identified any specific conflicts between Title IX and the Clery Act. The Clery Act requires institutions to issue an annual report listing crimes of sexual nature, maintain a Daily Crime and Fire Log listing all crimes of a sexual nature for the last 60 days and timely warnings to the campus community about crimes that have already occurred but may continue to pose a serious or ongoing threat to students and employees.

Timely warnings are only required for Clery-reportable crimes that occur on Clery Geography although institutions are encouraged to issue appropriate warnings regarding other criminal activity that may pose a serious threat as well.

Timely warning reports, Daily Crime and Fire Log and the annual report must withhold the names and other identifying information about victims/witnesses as confidential.
RETALIATION POLICY

Title IX prohibits retaliation against any individual for reporting, providing information, exercising one’s rights or responsibilities, or otherwise being involved in the process of responding to, investigating, or addressing allegations of sex discrimination, sexual harassment, and sexual violence. Therefore, any retaliation, intimidation, threats, coercion, or discrimination against any such individual, undertaken or attempted either directly or by someone acting on behalf of another, will be addressed by Rosemont College, and individuals who engage in such actions are subject to discipline up to and including suspension, exclusion, or dismissal from the College, consistent with College procedure. Anyone who is aware of possible retaliation or has other concerns regarding the response to a complaint of sexual misconduct should report such concerns to the Title IX Coordinator or to any Deputy Coordinator, who shall take appropriate actions to address such conduct in a prompt and equitable manner.

PROTECTION OF MINOR POLICY

Every member of the Rosemont community has a duty to report if he/she has reasonable cause to suspect that a child is a victim of child abuse based on information shared with him/her by the child or any other individual or his/her own observations or knowledge.

A Rosemont community member suspecting abuse is required to bring all suspicions to the immediate attention of the Vice President of Human Resources or to the Director of Public Safety. Under Pennsylvania law, a child is any individual under the age of 18.

Jane Federowicz, Assistant Vice President for Human Resources/Title IX Coordinator
Main Building, Room 205
Phone: 610-527-0200, X2242
Email: jfederowicz@rosemont.edu

Charles Lorenz, Director of Public Safety
Cardinal Hall, Lower Level
Phone: 610-527-0200, X2556
Email: clorenz@rosemont.edu

CONSENT POLICY

“Consent” must be informed, voluntary, and mutual, and can be withdrawn at any time. There is no consent when there is force, expressed or implied, or when coercion, intimidation, threats, or duress is used. Whether a person has taken advantage of a position of influence over another person may be a factor in determining consent. Silence or absence of resistance does not imply consent. Past consent to sexual activity with another person does not imply ongoing future consent with that person or consent to that same sexual activity with another person.

If a person is mentally or physically incapacitated or impaired so that such person cannot understand the fact, nature, or extent of the sexual situation, there is no consent; this includes impairment or incapacitation due to alcohol or drug consumption that meets this standard, or being asleep or unconscious.
In Pennsylvania, children less than 13 years of age cannot grant consent to sexual activity. Teens between the ages of 13 and 15 can consent to sexual activity with peers within a four-year age range. People aged 16 and older can legally consent to sexual activity with anyone they choose, as long as the other person does not have authority over them as defined in Pennsylvania’s institutional sexual assault statute.

GOOD SAMARITAN/MEDICAL AMNESTY CONCERNING DRUGS AND ALCOHOL POLICY

Rosemont College wishes to ensure that students at medical risk as a result of alcohol or substance abuse will receive prompt and appropriate medical attention. Rosemont College strongly encourages students to call Public Safety for medical assistance for themselves or for other individuals who are dangerously under the influence of alcohol and drugs.

For this reason no student seeking medical attention for him/herself (or another) for intoxication or overdose shall be formally sanctioned for the illegal use or possession of alcohol or other drugs when other college policies have not been violated in conjunction with the intoxication or overdose.

This medical amnesty policy will be granted to both the intoxicated student and to the student seeking medical assistance for the intoxicated student; however, the intoxicated student may be required to participate in an educational intervention(s), including but not limited to: screenings will members of the alcohol/substance abuse team, parental notification, certified agency or treatment center, etc. The appropriate intervention is at the discretion of the Dean of Students Office.

HOW TO RESPOND TO A SURVIVOR

When someone you care about tells you they’ve been sexually assaulted or abused, it can be a lot to handle. A supportive reaction can make all the difference, but that doesn’t mean it comes easy. Encouraging words and phrases avoid judgment and show support for the survivor. Consider these phrases:

“I’m sorry this happened.” Acknowledge that the experience has affected their life. Phrases like “This must be really tough for you,” and, “I’m so glad you are sharing this with me,” help to communicate empathy.

“It’s not your fault.” Survivors may blame themselves, especially if they know the perpetrator personally. Remind the survivor, maybe even more than once, that they are not to blame.

“I believe you.” It can be extremely difficult for survivors to come forward and share their story. They may feel ashamed, concerned that they won’t be believed, or worried they’ll be blamed. Leave any “why” questions or investigations to the experts—your job is to support this person. Be careful not to interpret calmness as a sign that the event did not occur—everyone responds differently. The best thing you can do is to believe them.

“You are not alone.” Remind the survivor that you are there for them and willing to listen to their story. Remind them there are other people in their life who care and that there are service providers who will be able to support them as they recover from the experience.
“Are you open to seeking medical attention?” The survivor might need medical attention, even if the event happened a while ago. You can support the survivor by offering to accompany them or find more information. It’s ok to ask directly,

“Are you open to seeking medical care?”

“You can trust me.” If a survivor opens up to you, it means they trust you. Reassure them that you can be trusted and will respect their privacy. Always ask the survivor before you share their story with others. If a minor discloses a situation of sexual abuse, you are required in most situations to report the crime. Let the minor know that you have to tell another adult, and ask them if they’d like to be involved.

“This doesn’t change how I think of you.” Some survivors are concerned that sharing what happened will change the way other people see them, especially a partner. Reassure the survivor that surviving sexual violence doesn’t change the way you think or feel about them.

Continued Support
There’s no timetable when it comes to recovering from sexual violence. If someone trusted you enough to disclose the event, consider the following ways to show your continued support.

Check in periodically. The event may have happened a long time ago, but that doesn’t mean the pain is gone. Check in with the survivor to remind them you still care about their well-being and believe their story.

Avoid judgment. It can be difficult to watch a survivor struggle with the effects of sexual assault over an extended period of time. Avoid phrases that suggest they’re taking too long to recover such as, “You’ve been acting like this for a while now,” or “How much longer will you feel this way?” Remember that the healing process is fluid. Everyone has bad days. Don’t interpret flashbacks, bad days, or silent spells as “setbacks.” It’s all part of the process.

Know your resources You’re a strong supporter, but that doesn’t mean you’re equipped to manage someone else’s health. Become familiar with resources you can recommend to a survivor, Victim Services Center of Montgomery County offers free services for Rosemont College students and staff www.victimservicescenter.org

SEX OFFENDERS’ REGISTRY AND ACCESS TO RELATED INFORMATION

In accordance to the ”Campus Sex Crimes Prevention Act” of 2000, which amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Public Safety Department is providing a link to the Pennsylvania State Police Sex Offender Registry.

The Clery Act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained.

It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student.
Megan's Law Section 42 Pa. C.S. § 9799.1 authorizes the Pennsylvania State Police to create and maintain a state registry of offenders and sexually violent predators.

The Pennsylvania State Police is responsible for maintaining this registry. Follow the link below to access the Pennsylvania State Police website. [http://www.pameganslaw.state.pa.us/](http://www.pameganslaw.state.pa.us/)

**DAILY CRIME AND FIRE LOG**

The Department of Public Safety maintains a Daily Crime and Fire Log that records by the reported date all criminal incidents and alleged criminal incidents that occur on campus, in a non-campus building or property, on public property, or within the department’s patrol jurisdiction. Only fire related incidents occurring in on-campus student housing are recorded on this Log. The Daily Crime and Fire Log for the most recent 60 day period is available for public inspection (media included) at the Department’s office, Cardinal Hall/Lower level, during regular business hours. The Daily Crime and Fire Log contain the nature of the crime/fire; date incident is reported, date and time of occurrence and the general location of each reported incident, as well as the disposition if known.

The Department posts incidents on the Log within two (2) business days of receiving the report. Additionally, any portion of the crime and fire log that is older than 60 days are made available for public inspection within two business days of a request. The Department reserves the right to exclude reports from the log in certain circumstances as permitted by law. This Log will not list any names or personally identifiable information.

The State’s, Uniform Crime Act (Act 180) requires the College to report the names of person(s) arrested on campus along with their address and disposition (if known). A separate arrest log is maintained in the Public Safety office for public inspection.

**DISCLOSURE TO VICTIMS OF CRIMES OF VIOLENCE**

The College will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim.

**DISCLOSURE AND PREPARATION OF CAMPUS CRIME STATISTICS**

Campus crime, arrest and referral statistics include those reported to the Department of Public Safety, officials designated as Campus Security Authorities, Lower Merion Police Department and the Philadelphia Police Department. Lower Merion Police Department did not unfound any reported crimes that occurred within the College’s reporting area (main campus) for 2014. Philadelphia Police Department did not respond to a request for crime statistics for 2014 reported crimes at 100 S. Broad St., suite 1600.

College counselors inform their clients of the procedures to report crime to the Department of Public Safety on a voluntary or confidential basis, should they feel it is in the best interest of the client.

Each year, an email notification is made to all enrolled students, faculty and staff that provide a link to the web site to access this report.
The Director of Public Safety consults with the Dean of Students, Resident Life Department, Human Resources, Registrar and Vice President for Finance and Administration to review the current campus security report and provide information to update the report for the most recent calendar year.

CAMPUS CRIME STATISTICS
The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the release of statistics for certain criminal incidents and/or alleged criminal incidents, arrests and disciplinary referrals when there is a violation of law for alcohol, drugs or weapons on the main campus and center city campus, 100 S. Broad St, Philadelphia, to all students and employees.

The law requires the disclosure of crime incident and alleged criminal incidents and the statistics be shown in specific geographic categories. The following statistics are provided in compliance with the specific time periods, crime classifications, geographic categories and arrest data mandated by federal law. Please note that these statistics use federal crime classifications which vary from the crime classifications under state law, which are also published in this document.

Crime statistics do not indicate actual police investigations, criminal prosecution or student judicial action, or the outcome of either. Reported crimes may involve individuals not associated or affiliated with the College and from anonymous reporting.

Hate Crimes are the reported crimes listed above and theft/larceny, intimidation, simple assault, vandalism, crimes involving bodily injury to any person that manifested evidence that the victim(s) were intentionally selected because of their actual or perceived race, gender identity, religion, gender, sexual orientation, ethnicity/national origin and disability.

The crimes and definitions reported under the Clery Act include the following:

Criminal homicide
Murder and Non negligent manslaughter- is defined as the willful (non-negligent) killing of one human being by another.

Negligent manslaughter- is defined as the killing of another person through gross negligence.

Sex offenses- Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape- The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling – The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest – Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape – Sexual intercourse with a person who is under the statutory age of consent.
Robbery- is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault- is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

Burglary- is the unlawful entry of a structure to commit a felony or a theft.

Motor Vehicle Theft- is the theft or attempted theft of a motor vehicle.

Arson- is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Liquor law arrests and referrals- violations of the law resulting in arrests or persons being referred for disciplinary action.

Drug law arrests and referrals- violations of the law resulting in arrests or persons being referred for disciplinary action.

Illegal weapons possession arrests and referrals- violations of the law resulting in arrests or persons being referred for disciplinary action.

Hate Crimes- that manifest evidence that the victim was intentionally selected because of the perpetrator's bias or the perpetrator perceived the person to be in one of the protected group categories.

Bias categories are:

Race: A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity, which distinguish them as a distinct division of humankind.

Gender: A preformed negative opinion or attitude toward a group of persons because those persons are male or female.

Gender Identity: Although the final regulations for Clery do not include a definition for gender identity, a commonly used definition is: A preformed negative opinion or attitude toward a group of persons based on their actual or perceived gender-related characteristics.

Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

Sexual Orientation: a preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.

Disability: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.
Ethnicity/National Origin: A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions. (Please note- These two categories are shown separately as criminal statistics)

Domestic Violence: A felony or misdemeanor crime of violence committed
- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
- By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
- The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.
- Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Stalking: (Pennsylvania State Law)- A person commits the crime of stalking when the person either:
- engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or
- engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.
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<td><strong>DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION</strong></td>
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<td>7</td>
<td>7</td>
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</tr>
<tr>
<td><strong>ILLEGAL WEAPONS POSSESSION ARRESTS</strong></td>
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</tr>
<tr>
<td><strong>ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION</strong></td>
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<td>0</td>
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<td>1</td>
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</tr>
<tr>
<td><strong>DATING VIOLENCE</strong></td>
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<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td><strong>STALKING</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
</tbody>
</table>

* Crimes reported in the resident hall category column are included in the on-campus category.
There was one reported vandalism with a bias of ethnicity that occurred on-campus in 2012
No hate crimes reported for 2013
No hate crimes reported for 2014
**Pennsylvania Uniform Crime Reporting Act**

The Pennsylvania Uniform Crime Reporting Act (Act 180 of 2004) mandates the release of crime statistics and rates to matriculated students and employees, and, upon request, to new employees and applicants for admission.

The index rate is calculated by multiplying the actual number of reported offenses by 100,000 (a theoretical population for comparison purposes) and dividing that product by the number of the College’s Full Time Equivalent (FTE) students (403) and employees (148). The FTE is calculated using a state required formula. The College’s FTE Population is 551 for 2014.

---

<table>
<thead>
<tr>
<th>Crime</th>
<th>Non-Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2012</td>
</tr>
<tr>
<td>MURDER / NON-NEGLIGENT MANSLAUGHTER</td>
<td>0</td>
</tr>
<tr>
<td>NEGLIGENT MANSLAUGHTER</td>
<td>0</td>
</tr>
<tr>
<td>RAPE</td>
<td>0</td>
</tr>
<tr>
<td>FONDLING</td>
<td>0</td>
</tr>
<tr>
<td>INCEST</td>
<td>0</td>
</tr>
<tr>
<td>STATUTORY RAPE</td>
<td>0</td>
</tr>
<tr>
<td>ROBBERY</td>
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</tr>
<tr>
<td>AGGRAVATED ASSAULT</td>
<td>1</td>
</tr>
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<td>BURGLARY</td>
<td>0</td>
</tr>
<tr>
<td>MOTOR VEHICLE THEFT</td>
<td>0</td>
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<tr>
<td>ARSON</td>
<td>0</td>
</tr>
<tr>
<td>LIQUOR LAW ARRESTS</td>
<td>0</td>
</tr>
<tr>
<td>*LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION</td>
<td>0</td>
</tr>
<tr>
<td>DRUG LAW ARRESTS</td>
<td>0</td>
</tr>
<tr>
<td>*DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION</td>
<td>0</td>
</tr>
<tr>
<td>ILLEGAL WEAPONS POSSESSION ARRESTS</td>
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<tr>
<td>*ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION</td>
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<tr>
<td>HATE CRIMES</td>
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</tr>
<tr>
<td>DOMESTIC VIOLENCE</td>
<td>0</td>
</tr>
<tr>
<td>DATING VIOLENCE</td>
<td>0</td>
</tr>
<tr>
<td>STALKING</td>
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</tr>
</tbody>
</table>
The statistics reported below reflect the number of incidents reported to a Campus Security Authority (CSA) and Lower Merion Police Department. They do not indicate actual criminal prosecution or student judicial action, or the outcome of either.

Please note that the state crime classification for which the College is reporting these statistics varies from the crime classifications under federal law, which are also published in this report.

<table>
<thead>
<tr>
<th>Crimes</th>
<th>2012 Index Rate</th>
<th>2013 Index Rate</th>
<th>2014 Index Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Aggravated Assault</td>
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<td>181.4</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
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<td>Burglary</td>
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<td>0</td>
<td>11</td>
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<tr>
<td>Vehicle Theft</td>
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<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Weapons</td>
<td>1</td>
<td>181.4</td>
<td>1</td>
</tr>
<tr>
<td>Other Assaults – Not Aggravated</td>
<td>0</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>Larceny-Theft (except motor vehicle)</td>
<td>13</td>
<td>2359.3</td>
<td>7</td>
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<tr>
<td>Fraud</td>
<td>1</td>
<td>181.4</td>
<td>1</td>
</tr>
<tr>
<td>Liquor Laws</td>
<td>10</td>
<td>1814.8</td>
<td>13</td>
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<tr>
<td>Drug Possession</td>
<td>0</td>
<td>0</td>
<td>7</td>
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<tr>
<td>Drunkenness</td>
<td>2</td>
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<tr>
<td>Vandalism</td>
<td>5</td>
<td>907.4</td>
<td>6</td>
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<tr>
<td>Driving Under the Influence</td>
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<td>0</td>
<td>1089</td>
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<tr>
<td>Disorderly Conduct</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Forgery and Counterfeiting</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Embezzlement</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Stolen Prop., Rec., Posses., Buying</td>
<td>1</td>
<td>181.4</td>
<td>0</td>
</tr>
<tr>
<td>Prostitution and Commercial Vice</td>
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<td>0</td>
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<tr>
<td>Indecent Exposure</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Gambling</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Offenses Against Family and Children</td>
<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>Vagrancy</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Other Offenses – Except Traffic</td>
<td>2</td>
<td>362.9</td>
<td>0</td>
</tr>
<tr>
<td>Total Crimes Per Year</td>
<td>36</td>
<td>6533.3</td>
<td>20</td>
</tr>
</tbody>
</table>

CRIMINAL RECORDS FOR STUDENTS AND EMPLOYEES

Rosemont College does not conduct background investigations on prospective students. If Rosemont College receives information concerning a prospective student’s criminal conduct, it is given appropriate consideration.
Currently enrolled students who are charged with and/or convicted of a criminal offense are subject to Rosemont’s student judicial system and the full range of available disciplinary sanctions.

Rosemont College does conduct a background screening on all newly hired/rehired employees and volunteers. The background screening includes social security number verification, county, state and federal criminal history check, sex offender registry check, driving records, educational credentials, employment history and reference checks.

All background screenings will be coordinated through the Office of Human Resources and will comply with all State and Federal laws. Results of all background searches will be held in a highly confidential manner and will not be disclosed except to the extent necessary to administer and enforce this policy or pursuant to appropriate legal action.

FIRE SAFETY REPORT

The Higher Education Opportunity Act (HEOA) requires two (2) safety-related requirements on institutions that participate in federal student financial aid programs which follow:

1. Fire Log: Institutions must keep a fire log that states the nature of the fire, date, time, and general location of each fire in on-campus student housing facilities. Rosemont College complies with this rule by including all fire-related incidents in the Daily Crime and Fire Log. The public (media included) can also view the most recent 60 days of crime and fire-related incidents by coming to the Department of Public Safety, located on the ground floor of the Cardinal building, during business hours. Requests for information older than 60 days must be directed to the Director of Public Safety. Information will be made available within two (2) business days of a request for public inspection.

2. Annual Fire Safety Report: Institutions with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. Rosemont College complies with this regulation by including all fire-related incidents at on-campus student housing facilities as part of the Annual Security & Fire Safety Report. Information contained in this annual fire safety report includes: number and cause of fires at all on-campus student housing facilities; number of fire-related deaths; related injuries; value of fire-related property damage; information on evacuation procedures; fire safety education and training programs; fire safety systems in each student housing facility; number of regular mandatory supervised fire drills; and policies on portable electrical appliance, smoking and open flames. The Annual Security & Fire Safety Report must include three (3) years of fire statistics.

Reporting Fires on Campus:

Criminal incidents, fires, emergencies or any type of suspicious activity on campus or in the immediate area of the College should be promptly reported to the Department of Public Safety by dialing 2555 from any campus phone or 610-527-1038 from any other phone. Public Safety Officers are available 24 hours a day, seven days a week.

When calling, stay calm and carefully explain the problem and location to the officer. Do not hang up until told to do so. Keep calm and keep others calm.
## Fire Statistics for 2012

<table>
<thead>
<tr>
<th>On-campus housing</th>
<th>Total Number of fires</th>
<th>Date and Time</th>
<th>Cause</th>
<th>Number of Injuries/deaths</th>
<th>Property Damage in Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heffernan</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kaul</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayfield</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Connelly</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gracemere</td>
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</table>

## Fire Statistics for 2013

<table>
<thead>
<tr>
<th>On-campus housing</th>
<th>Total Number of fires</th>
<th>Date and Time</th>
<th>Cause</th>
<th>Number of Injuries/deaths</th>
<th>Property Damage in Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heffernan</td>
<td>0</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Kaul</td>
<td>0</td>
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</tr>
<tr>
<td>Mayfield</td>
<td>0</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Connelly</td>
<td>0</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Gracemere</td>
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</table>

## Fire Statistics for 2014

<table>
<thead>
<tr>
<th>On-campus housing</th>
<th>Total Number of fires</th>
<th>Date and Time</th>
<th>Cause</th>
<th>Number of Injuries/deaths</th>
<th>Property Damage in Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heffernan</td>
<td>0</td>
<td></td>
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<td>Kaul</td>
<td>0</td>
<td></td>
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</tr>
<tr>
<td>Mayfield</td>
<td>0</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Connelly</td>
<td>0</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Gracemere</td>
<td>0</td>
<td></td>
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</tr>
</tbody>
</table>
Fire Safety in the Residence Halls: The residence halls and Gracemere are designed for a reasonable level of fire safety. The fire alarm, sprinkler systems, smoke detectors, and extinguishers are all checked annually prior to the start of classes by the College’s contracted company and repairs or adjustments are made whenever a problem is found. There are no floor plans in rooms or hallways except for Connelly Hall. The floor plans for Connelly Hall are posted by the elevators only.

Fire alarm activation in residence halls does not contact the police and/or fire departments. 911 must be called for all fires. The fire alarms in residence halls and Gracemere are monitored by a private contracted company and the Department of Public Safety is contacted first when an alarm is activated.

Students, faculty and staff should be report all fire alarms and/or fires to the Department of Public Safety by dialing X2555 from any college phone line or 610-527-1038 from any phone line.

Despite this, it must be recognized that fires can still occur, that fire prevention is everyone’s concern, and the manner in which residents react in the event of a fire can mean the difference between life and death.

There are no plans for future major renovations to the fire reporting systems on campus.

Fire safety education is continually reinforced by unannounced fire drills, floor meetings with students, posting emergency response flip charts in all residence halls and emergency training for college personnel.
Procedures for student housing evacuation

- Building evacuations are mandatory when a fire alarm sounds and/or upon notification by public safety or Residence Life staff.
- When the building evacuation alarm is activated during an emergency leave by the nearest marked exit and alert others to do the same.
- Stay calm; do not rush and do not panic.
- Never use an elevator in a fire.
- Safely stop your work/studies.
- Assist persons with disabilities in exiting the building. If necessary two or three individuals may carry the persons with disabilities from the building if the persons with disabilities cannot negotiate the stairs. Leave wheelchairs or other such equipment behind if they make movement of the persons with disabilities awkward, or ask another individual to carry the equipment separately.
- If persons with disabilities cannot be transported from the building without using an elevator, assist persons with disabilities to the nearest fire tower on each floor of the building. Be prepared to notify rescue personnel immediately upon their arrival of the location of persons with disabilities in such rescue areas.
- Once outside, proceed to the designated assembly area on campus. Stay in the assembly area until told to leave.
- Keep streets, fire lanes, hydrants areas, and walkways clear for emergency vehicles and personnel.
- Immediately notify emergency personnel of any injured persons, disabled person and individuals remaining in the affected building.
- Do not return to an evacuated building unless told to do so by emergency personnel or College officials.

*An assembly area to be used by personnel who are evacuated from their building. This area is to be used as a meeting place to ensure building occupants have been accounted for and also a place to wait to receive further instruction by emergency responders. The location of designated assembly areas are posted on the iway under emergency response procedures.

Hazards in Residence Halls and Residents’ Rooms

Decorations: Flammable items such as tapestries, fishnets, parachutes, sheets and paper may not be hung from walls or ceilings. All decorations (holiday, etc.) must be treated with flame retardant.

Christmas trees must be artificial, bearing UL labels.

Real trees, natural wreaths, etc. present an extreme fire hazard once they dry and, thus, are prohibited.

No decorations that extend down hallway walls are allowed. Decorations must clear all sprinkler heads by at least 18 inches.
Electrical Overloads: To reduce the risk of fire resulting from overloaded circuits, we strongly recommend the use of a multi-plug circuit breaker outlet (UL certified) if more outlets are needed. Extension cords are a major cause of residential fires – avoid using them. If your circuit breaker trips, it is possible someone on the circuit is overloading it or using a defective appliance. If this happens, report it to your Residence Life Office (x2401) or Public Safety (x2555) immediately. Also, too many of certain types of appliances such as coffee makers, popcorn poppers, hair dryers, and curling irons may overload the circuits.

Appliances: Kitchen appliances and certain kinds of electrical equipment that generate heat and/or flames are not intended to be used in small spaces and can threaten the safety of the entire building.

Resident Life prohibits the use of these items, including but not limited to: toasters, toaster/convection ovens, hot plates, electric skillets, electric grills, space heaters (electric or gas), halogen lamps, Bunsen burners, candles (decorative or functional, wick or no wick) and/or any other items/devices that could produce open flames. If you have questions regarding the approval or storage of your appliances or electrical equipment, please contact the Residence Life Office at ext. 2401.

Open flames: Many fires occurring in residence hall are a result of burning candles. Camp stoves, Candles (decorative or functional, wick or no wick), open coil heating or cooking elements, kerosene lamps, etc., can be extremely hazardous. Open flame devices are not permitted in resident halls. Similarly, burning incense is not allowed. Cooking on barbecue grills and hibachis is not allowed in or around the residence halls.

Trash: All combustibles, such as paper, should be disposed of in outdoor trash bins as soon as possible. Full wastebaskets and recycling bins are an invitation for fire. Never place newspapers or other combustible or flammable materials in corridors, stairwells, or other common areas.

Flammable Liquids (and other hazardous chemicals): Gasoline, ether, paint, glue, etc. are not permitted in residence halls and/or student rooms or storage areas. Motorized vehicles are not allowed in the buildings under any circumstances.

Smoking: In conformity with the Pennsylvania Clean Air Act, and in the interest of providing safe and healthy environment for faculty, employees, students, and visitors, smoking will be prohibited in all College buildings including auditoriums, hallways, restrooms, lounges, classrooms, public offices, conference rooms and all areas in the residence halls.

Smoking is permitted outdoors at designated smoking areas. These smoking areas are conveniently located away from the entrances of all academic and administrative buildings, and are easily recognized by the presence of a cigarette receptacle. All persons should refrain from walking around the campus with any lit smoking materials.

Both smokers and non-smokers are asked to behave with respect toward each other. Anyone smoking in prohibited areas should first be asked to stop smoking. Employees who are in non-compliance may be reported to their supervisor. All visitors will be expected to comply.

Halogen Lamps: Due to the high temperatures emitted from halogen lamps, they are prohibited in the residence halls. It has been reported that many fires are caused by materials coming in contact with the halogen bulb or other parts of the lamp.
Rosemont College
2014 Annual Security and Fire Safety Report

Foam rubber: Foam rubber emits deadly toxic gases when it burns and should not be used in student rooms. Most “bean-bag” chairs are stuffed with foam rubber. Foam rubber-filled items are prohibited in student rooms.

Cooking: Cook safely and only in permitted and designated areas or kitchens using proper appliances. Microwaves can cause burns, or even start a fire.

Tampering with Fire Alarm System
The fire alarm system and firefighting equipment in the residence halls are for your protection. Tampering with smoke detectors, sprinkler heads, sprinkler piping, alarm boxes, and fire extinguishers is prohibited and may subject you to criminal prosecution.

Remember, this is your life safety equipment. You will be held accountable and liable for any damage that may endanger the lives of other residents. Hanging items from the sprinkler head or pipes is prohibited.

False Alarms
Fire alarms may be set off in residence halls accidentally or due to tampering. How do you know if it is a false alarm? You don't! So get out!

MISSING STUDENT NOTIFICATION POLICY

If a member of the college community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify Public Safety Department at x2555 from a college phone line or 610-527-1038 from any other phone. Public Safety will initiate an investigation.

Notification Procedure

Rosemont College will follow the notification procedure for a missing student who resides in on campus housing:

Students’ contact information will be registered confidentially, that this information will be accessible only to authorized campus officials and that it may not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

If the missing student is under 18 years of age and not emancipated, the Dean of Students will notify a custodial parent and guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student.

The Department of Public Safety will notify the local law enforcement agency within 24 hours of the determination that the student is missing, unless the local law enforcement agency was the entity that made the determination that the student is missing.
WEAPONS POLICY

The health, safety, and welfare of students, faculty, and staff are of the utmost importance to Rosemont College. The presence of weapons poses a direct and substantial threat to the safety of our faculty, students, employees, and visitors to our campus. All students, College officers, administrators, faculty members, instructors, staff employees, volunteers, applicants, outside contractors, vendors, and visitors are prohibited from possessing, carrying, or storing on their person, on College premises and in any vehicle on campus any weapon without specific authorization from the Director of Public Safety. College premises include the buildings, parking lots, and surrounding grounds. The term “weapon” includes any device, instrument, material, or substance that under any circumstance is readily capable of causing death or injury.

Weapons include but are not limited to rifles, shotguns, handguns, pellet or BB guns, starter pistols, knives, slingshots, billy clubs, blackjacks, makeshift weapons, martial arts weapons, explosive materials, or any other lethal or dangerous devices capable of casting a projectile by air, gas, explosion, or mechanical means on any property or in any building owned or operated by Rosemont College or in any vehicle on campus. This prohibition includes licensed firearms or weapons and applies to all that are licensed to carry firearms or concealed weapons. Requests for exceptions from this policy should be addressed in writing to the Director of Public Safety.

Rosemont College shall have the right to seize any firearm or weapon from any persons on Rosemont's campus. Violation of this policy will result in disciplinary action up to and including termination, expulsion from campus and criminal prosecution. In addition, any person authorized to carry a weapon on campus, who uses a weapon in an unauthorized or inappropriate way is subject to disciplinary action up to and including termination, expulsion from campus, and criminal prosecution.